

### **GENOMIC TECHNOLOGIES FACILITY: Real Time Thermocycler USER/BILLING AGREEMENT FOR OFF-CAMPUS USERS**

Please fill out completely, and email, fax or mail to:

Genomic Technologies Facility Manager  
2025 Roy J. Carver Co-Laboratory  
Center for Plant Genomics  
Iowa State University  
Ames, Iowa 50011-3650  
515-294-5256 (fax)

Questions about the form may be directed to GTF staff at [gtfstaff@iastate.edu](mailto:gtfstaff@iastate.edu) or 515-294-7491 (phone). THIS USER AGREEMENT MUST BE RECEIVED BEFORE ANY BILLABLE SERVICES WILL BE PROVIDED.

Real time thermocycler machines available in GTF:

- Roche Lightcycler 480 (96-well and 384 blocks)
- Stratagene Mx4000 (96-well block)

Users of equipments and services are required to provide an account number to which the facility charges will be billed. Each user must provide the information below, and must obtain the approval (as indicated by signature) of his/her Principal Investigator. Bills will be sent out on a monthly basis and will include charges as follows:

- Technical assistance and consultation - \$36.54/hour (rounded to the nearest ¼ hr.).
- Instrument usage fee – \$10.39/hour.
- Labor - \$36.54/hour.

Users accept liability for abnormal equipment breakage. Users will be billed for the amount of time the machine is used, except in the case of the instrument is reserved and not used, then user will be billed for the time reserved. Reservation of the instrument can be made using the facility's online scheduler. The user name and password needed to do this are provided after submission the approval of a user agreement. Usage of equipment is monitored by the amount of time the user is logged onto the computer/software. If the user fails to log off, the user will be charged for a full day (8 hours) of usage. Users are responsible for backing up data. GTF computers are equipped with CD/DVD burners and are compatible with most flash drives.

Please check and initial to acknowledge that you have read and agree to the following statements:

I agree to the terms and conditions found at <http://www.plantgenomics.iastate.edu/fees.php>.

I understand all presentations (manuscripts, posters, oral presentations, etc.) that use data generated in or by the GTF must acknowledge the contributions of the Genomic Technologies Facility at Iowa State University.

\_\_\_\_\_ Initials of User & \_\_\_\_\_ Initials of PI

IOWA STATE UNIVERSITY

Plant Sciences Institute

Genomic Technologies Facility  
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**By signing below I indicate that I understand and agree to abide by the above billing procedures**

Name of User \_\_\_\_\_

Position/Title \_\_\_\_\_

Dept./Program \_\_\_\_\_

Email Address \_\_\_\_\_

Phone \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name of Principle Investigator \_\_\_\_\_

Dept./Program \_\_\_\_\_

Email Address \_\_\_\_\_

Phone \_\_\_\_\_

Billing Account No. \_\_\_\_\_

Billing Address/Send Bills to: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_