GENOMIC TECHNOLOGIES FACILITY:
Custom Library Preparation USER/BILLING AGREEMENT
FOR OFF-CAMPUS USERS

Please fill out completely, and email, fax or mail to:

Genomic Technologies Facility Manager  Questions about the form may be directed to GTF
2025 Roy J. Carver Co-Laboratory  staff at gtf@iastate.edu, 515-294-7491 (phone).
Center for Plant Genomics  THIS USER AGREEMENT MUST BE
Iowa State University  RECEIVED BEFORE ANY BILLABLE
Ames, Iowa 50011-3650  SERVICES WILL BE PROVIDED.
515-294-5256 (fax)

Users of Custom Library Preparation services are required to provide billing information and signature of Principal
Investigator when applicable. Invoices will be sent out on a monthly basis and will include charges as follows:

<table>
<thead>
<tr>
<th>Item</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fusion Library Preparation (consumables and labor)</td>
<td>$503.00</td>
</tr>
<tr>
<td>Fusion Primers (for Fusion library, 2 forward &amp; 2 reverse per target)</td>
<td>$12.00</td>
</tr>
<tr>
<td>Amplicon Ligation Library Preparation (consumables and labor)</td>
<td>$374.00</td>
</tr>
<tr>
<td>Ion Shear Library Preparation (consumables and labor)</td>
<td>$426.00</td>
</tr>
<tr>
<td>TruSeq DNA (labor, 1-8 samples)</td>
<td>$165.00</td>
</tr>
<tr>
<td>TruSeq DNA (labor, 9-96 samples)</td>
<td>$329.00</td>
</tr>
<tr>
<td>TruSeq DNA (consumables per sample)</td>
<td>$73.00</td>
</tr>
<tr>
<td>Library Quantification (labor and Bioanalyzer chip, per set of 1-11 samples)</td>
<td>$78.00</td>
</tr>
<tr>
<td>Library Quantification (labor, KAPA kit, per library)</td>
<td>$52.00</td>
</tr>
</tbody>
</table>

*Fees are based on equipment expense, administrative fee, and supply costs. Rates are subject to change based on
increases/decreases in those costs.
* Additional labor will be charged at a rate of $36.54 per hour.
* Please contact GTF staff for DNA requirements.

Please check and initial to acknowledge that you have read and agree to the following statements:

☐ I agree to the terms and conditions found at [http://www.plantgenomics.iastate.edu/fees.php](http://www.plantgenomics.iastate.edu/fees.php).

☐ I understand all presentations (manuscripts, posters, oral presentations, etc.) that use data generated in or by the
GTF must acknowledge the contributions of the Genomic Technologies Facility at Iowa State University.

_____ Initials of User & _____ Initials of PI
GENOMIC TECHNOLOGIES FACILITY:  
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By signing below I indicate that I understand and agree to abide by the above billing procedures

Name of User ________________________________________________________________

Position/Title _______________________________________________________________

Dept./Program ______________________________________________________________

Email Address ______________________________________________________________

Phone ________________________________________________________________

Signature __________________________________________________ Date ____________

Name of Principal Investigator ______________________________________________

Dept./Program ______________________________________________________________

Email Address ______________________________________________________________

Phone ________________________________________________________________

Payment Method:  Purchase Order _____ Check _____

Billing Address/Send Bills to:  _______________________________________________

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________

Signature __________________________________________________ Date ____________