

GENOMIC TECHNOLOGIES FACILITY: Ion Torrent Sequencing USER/BILLING AGREEMENT FOR CERTIFIED USERS

Please fill out completely, and email, fax or mail to:

Genomic Technologies Facility Manager
 2025 Roy J. Carver Co-Laboratory
 Center for Plant Genomics
 Iowa State University
 Ames, Iowa 50011-3650
 515-294-5256 (fax)

Questions about the form may be directed to GTF staff at gtfstaff@iastate.edu, 515-294-7491 (phone). THIS USER AGREEMENT MUST BE RECEIVED BEFORE ANY BILLABLE SERVICES WILL BE PROVIDED.

Users of Ion Torrent Proton Sequencing services are required to provide billing information and signature of Principle Investigator when applicable. Invoices will be sent out on a monthly basis and will include charges as follows:

Item	Fee
Ion Proton P1 Sequencing Experiment, 2 runs (chips and consumables)	\$1,231.00
Ion Proton P1 Sequencing Experiment, 1 run (chip and consumables)	\$717.00
Required Training (per hour)	\$35.15
Technical assistance and consultation (per hour)	\$35.15

* Fees are based on equipment expense, administrative fee, and supply costs. Rates are subject to change based on increases/decreases in those costs.

* Fees do not include custom library preparation for sequencing or GTF labor

* Please contact GTF staff for DNA requirements.

*Users will be required to undergo training before certification. Certified users accept liability for all experiments and abnormal equipment breakage.

* GTF strives to provide high quality services and to achieve customer satisfaction. We want to ensure our clients that we are here to provide our best services. As a non-profit service center, we provide service at minimum operation costs. In the event of poor quality results, we will work with our clients to determine what the possible causes may be. If the cause(s) is from operation at GTF (i.e. software or equipment malfunctions), GTF will cover 100% of the cost of the failed portion of the experiment. If the cause(s) is from the client-submitted samples (i.e. low concentration or poor quality of samples) or incorrect operation, the customer will be charged for the failed run. If a cause cannot be determined, GTF and the customer will split the cost equally. Please contact us if you have any questions or need additional information.

Please check and initial to acknowledge that you have read and agree to the following statements:

I agree to the terms and conditions found at <http://www.plantgenomics.iastate.edu/fees.php>.

I understand sequencing data must be downloaded within 60 days of data being posted. The GTF recommends keeping a backup copy of all your sequencing data. The GTF will not retain data longer than 60 days due to the large size of the files.

I understand all presentations (manuscripts, posters, oral presentations, etc.) that use data generated in or by the GTF must acknowledge the contributions of the Genomic Technologies Facility at Iowa State University.

_____ Initials of User & _____ Initials of PI

**GENOMIC TECHNOLOGIES FACILITY:
Ion Torrent Sequencing USER/BILLING AGREEMENT
FOR CERTIFIED USERS**

By signing below I indicate that I understand and agree to abide by the above billing procedures

Name of User _____

Position/Title _____

Dept./Program _____

Email Address _____

Phone _____

Signature _____ Date _____

Name of Principle Investigator _____

Dept./Program _____

Email Address _____

Phone _____

Billing Account No. _____

Billing Address/Send Bills to: _____

Signature _____ Date _____