

### **GENOMIC TECHNOLOGIES FACILITY: Ion Torrent Sequencing USER/BILLING AGREEMENT FOR ON-CAMPUS USERS**

Please fill out completely, and email, fax or mail to:

Genomic Technologies Facility Manager  
2025 Roy J. Carver Co-Laboratory  
Center for Plant Genomics  
Iowa State University  
Ames, Iowa 50011-3650  
515-294-5256 (fax)

Questions about the form may be directed to GTF staff at [gtfstaff@iastate.edu](mailto:gtfstaff@iastate.edu), 515-294-7491 (phone). THIS USER AGREEMENT MUST BE RECEIVED BEFORE ANY BILLABLE SERVICES WILL BE PROVIDED.

Users of Ion Torrent Proton Sequencing services are required to provide billing information and signature of Principle Investigator when applicable. Invoices will be sent out on a monthly basis and will include charges as follows:

<u>Item</u>	<u>Fee</u>
Ion Proton P1 Sequencing, 2 runs (labor, chips and consumables)	\$1,649.00
Ion Proton P1 Sequencing, 1 run (labor, chip and consumables)	\$947.00

\* Fees are based on equipment expense, administrative fee, and supply costs. Rates are subject to change based on increases/decreases in those costs.

\* Fees do not include custom library preparation for sequencing.

\* Additional labor will be charged at a rate of \$35.13 per hour.

\* Please contact GTF staff for DNA requirements.

\* GTF strives to provide high quality services and to achieve customer satisfaction. We want to ensure our clients that we are here to provide our best services. As a non-profit service center, we provide service at minimum operation costs. In the event of poor quality results, we will work with our clients to determine what the possible causes may be. If the cause(s) is from operation at GTF (i.e. software or equipment malfunctions), GTF will cover 100% of the cost of the failed portion of the experiment. If the cause(s) is from the client-submitted samples (i.e. low concentration or poor quality of samples) or incorrect information provided to GTF, the customer will be charged for the failed run. If a cause cannot be determined, GTF and the customer will split the cost equally. Please contact us if you have any questions or need additional information.

Please check and initial to acknowledge that you have read and agree to the following statements:

I agree to the terms and conditions found at <http://www.plantgenomics.iastate.edu/fees.php>.

I understand sequencing data must be downloaded within 60 days of data being posted. The GTF recommends keeping a backup copy of all your sequencing data. The GTF will not retain data longer than 60 days due to the large size of the files.

I understand all presentations (manuscripts, posters, oral presentations, etc.) that use data generated in or by the GTF must acknowledge the contributions of the Genomic Technologies Facility at Iowa State University.

\_\_\_\_\_ Initials of User & \_\_\_\_\_ Initials of PI

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**By signing below I indicate that I understand and agree to abide by the above billing procedures**

Name of User \_\_\_\_\_

Position/Title \_\_\_\_\_

Dept./Program \_\_\_\_\_

Email Address \_\_\_\_\_

Phone \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name of Principle Investigator \_\_\_\_\_

Dept./Program \_\_\_\_\_

Email Address \_\_\_\_\_

Phone \_\_\_\_\_

Billing Account No. \_\_\_\_\_

Billing Address/Send Bills to: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_